**Word count and format**

The word count figures in the table below are guidelines.

The overall word limit for the project is 2,000; however, it is possible to complete the project in 1,500 words without a significant loss of quality.

If students write extended prose in the sections where the word count does not apply, these words will be counted in the overall word count.

It is strongly recommended that the documentation is submitted in a commonly used format such as PDF, DOC or HTM/HTML.

There are no appendices.

**Prescribed format(s) of presentation are indicated in bold.**

|  |  |  |
| --- | --- | --- |
| **Criterion** | **Recommended word count** | **Comments: Format of presentation** |
| **A: Initial investigation** |
| Initial investigation of problem | 200–250 | **Extended writing.** |
| Initial consultation with client | n/a | A written record of an interview either as a summary or transcript, a sound file, a video or an exchange of emails that may be supported by a questionnaire, providing evidence of the initial consultation with client. |
| **B: Analysis** |
| Requirements specification | n/a | **Requirements specification form with justification of proposed solution appended as extended writing.** |
| Justification of proposed solution | 250–350 |
| **C: Project schedule** |
| Project schedule | n/a | **Project schedule form.** May be presented in the form of a table. |
| **D: Product design** |
| Product design | n/a | **Product design form.** Includes scanned sketches, lists or concise statements, table for assets and techniques and for test plan. |
| **E: Product development** |
| Product development | 750–1,000 | **Extended writing.** Justification of techniques used including annotated screenshots and sources where appropriate. |
| **F: Product evaluation and future product development** |
| Feedback from client | n/a | A written record of an interview either as a summary or transcript, a sound file, a video or an exchange of emails that may be supported by a questionnaire, providing evidence of the gathering of feedback from the client after the development of the product. |
| Product evaluation and future product development | 300–400 | **Extended writing.** |
| **G: Formal requirements** |
| Sufficient content to evaluate product | n/a | Sufficient data within product for tests/queries/links to be meaningful. |
| Use of cover page | n/a | **Cover page form** developed in HTM/HTML format including relative hyperlinks to product and documentation. |
| Folder and file management | n/a | Appropriate file naming and folder structure(s). |
| **TOTAL** | **2,000** |  |